

## HUNSTON PARISH COUNCIL

Registered Charity No: 305383

Minutes of a Meeting of Hunston Parish Council as Charity Trustee held on Wednesday 6 December 2017 in the Annexe at Hunston Village.

Present: Mr S Baker (Chairman), Mr D Betts, Mrs J Foster, Mr P Marshall, Mr C Vinton

In attendance: Mrs C Smith

The meeting commenced at 7.00pm

**16/17T Public Session**  
Nothing to report.

**17/17T Apologies for absence.**  
None.

**18/17T Minutes of the Trustee Meeting held on 27 September 2017.**  
On a proposal from Cllr Marshall, seconded by Cllr Vinton it was **RESOLVED** that the Minutes of the Trustee Meeting held on 27 September be confirmed as a true and correct record and they be signed by the Chairman.

**19/17T Matters arising from the Minutes of the Trustee Meeting held on 27 September 2017.**  
The Clerk reported that because of the agreed increases in hall hire fees a potential regular activity had been cancelled. This was noted.

**20/17T Maintenance issues.**

20.1 Gents Toilets

It was reported that the Community Club had commented on the effectiveness of the new urinals. The toilets have been tested and there are no leaks. An option to add a Perspex screen along the bottom of the urinals to help prevent splashbacks had been looked at. This will continue to be monitored.

20.2 Rear hallway repairs

This has now been completed with the doors having been painted in the last week. New brushed aluminium signs that were in store were fixed to the doors. Carpet tiles still to be progressed.

20.3 Replacement of the roof light

Replacement of the rooflight is being scheduled for March 2018 to allow for more daylight and the weather is warmer.

20.4 Replacement lighting in the entrance hall and side passage

The entrance hall light has been done.

A report on the front car park flood lights and lighting along the side passage was given. It was noted that the costs of re positioning the lighting at the front of the hall would be £170 and the additional lighting for the side passage would be £300.00. There was some discussion on the need to provide lighting and the security, health and safety issues took place. There was mention of the possibility of providing lower level and/or solar powered lighting but there were concerns about vandalism and the effectiveness of solar lighting in the narrow passage.

It was **RESOLVED** that the proposed lighting work at the front of the hall and the side passage be authorised.

**21/17T Fundraising to help towards the cost of refurbishment of areas of the village hall.**

The Village Hall has historically not made enough income to fund major projects, including significant repair work. There was a pressing need to look at fund raising initiatives so that the hall could be either be self-funding or at least make a significant contribution to the costs of any work required.

There was discussion around putting on either an annual event or regular fundraising events. Events considered included a 100 club, race nights, quiz nights or the possibility of working jointly with the Community Club.

There was discussion on how the Community Club contributes to costs of running the hall and it was noted that the Community Club was an important part of the village.

There was also some discussion on the football club's use of the hall facilities and the fact that they paid no contribution to the costs of using the changing facilities.

It was suggested that there were two aspects to funding for the village hall. That was firstly, fundraising the increase general reserves to cover day to day maintenance issues and repairs. Secondly fund raising to make improvements to the village hall such as, providing a disabled toilet, provision of a permanent projector and PA System for the main hall.

Activities considered included;

A regular Sunday afternoon tea party

A regular drop in café with assistance and equipment to allow visitors to access the internet.

A Halloween event for families

It was **RESVOLVED** to hold a Sunday afternoon tea party and a Halloween party of some sort. The full details of these events would be discussed at the next Trustee meeting.

It was also agreed to look at producing a Village Hall Newsletter to advertise the hall facilities and fund-raising events.

**22/17T Finance.**

**22.1 Balance sheet to 30 November 2017**

A review of the income and expenditure to date had been circulated. The balance sheet was noted.

**22.2 Payments for authorisation.**

The schedule of payments was **APPROVED.**

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Chairman