

HUNSTON PARISH COUNCIL

Minutes of a Meeting of Hunston Parish Council held on Wednesday 28 June 2017 in the Annexe at the rear of Hunston Village Hall.

Present: Mr S Baker (Chairman), Mrs J Foster, Mr P Marshall, Mr C Vinton

In attendance: Mrs C Smith (Clerk), Ian Hamilton (Proludic)

The meeting commenced at 7.00 pm

57/17C Questions/Comments from members of the public.

Ian Hamilton (Proludic) gave a presentation to Councillors on the proposals for the hardcourt area.

Proludic is a French manufacturer all equipment is produced in France and is rated in the top three in the international market.

Proludic takes a partnership approach to every installation. They will continuously monitor how the area is being used. Mr Hamilton highlighted a similar project in Keyworth, Nottinghamshire

It was noted that currently Sport England will not fund play equipment. This anomaly has been queried again with Sport England.

Proludic will help with all funding applications to have a greater chance of being successful. Mr Hamilton will lead the community engagement and will run consultation events that are carried out on paper, online and at the village hall.

Mr Hamilton highlighted a recent case where items of equipment were auctioned off – being sponsored by companies directly. These companies were then advertised on a bespoke sign by the sports area.

It will be necessary to speak to the District Council about Section 106 and CIL funds.

A question was asked as to whether a certain percentage of the community that needed to be engaged to secure funding.

A question was asked regarding possible reticence from the community and how this change as the project developed.

A question was raised about attracting information from elderly people who might not have access to smartphones or computers.

A question was raised about working together and how to take this forward to deliver project.

Mr Hamilton commented that Proludic would work very closely with the Parish Council to bring the project to completion.

The Chairman thanked Mr Hamilton for his presentation and he then left the meeting.

58/17C Co-option of Councillors.

No-one has come forward so far. There is one possible candidate for next year. New notices will be placed on the notice boards

59/17C District and County Councillor reports.

59.1 Mrs T Tull (District Councillor)

Mrs Tull had sent her apologies as she was unable to attend the meeting.

59.2 Mr J Fitzjohn (County Councillor)

No comments received.

- 60/17C Code of Conduct.**
 60.1 Declarations of interest.
 None
- 60.2 Requests for dispensations for disclosable pecuniary interests.
 None
- 61/17C Apologies for absence.**
 Apologies for absence were received and accepted from Cllr Gregory.
- 62/17C Minutes of the Annual Parish Council meeting of 24 May 2017.**
 On a proposal from Cllr Foster seconded by Cllr Marshall it was **RESOLVED** that the Minutes of the Parish Council Meeting held on 24 May 2017 be confirmed as a true and correct record of the meeting and they be signed by the Chairman.
- 63/17C Matters arising from the Minutes of 24 May 2017.**
 None
- 64/17C Minutes of the Annual Parish Meeting held on 31 May 2017.**
 It was noted that there was no reference to the discussions about using New Homes Bonus funds to get a defibrillator. It was agreed that this would be added back to the Minutes and they would be brought back to the July meeting for approval.
- 65/17C Matters arising from the Annual Parish Meeting.**
 Discussions on the use of the New Homes Bonus had brought forward the idea of installing a defibrillator at the Village Hall. At the meeting Mrs Tull (CDC) had suggested that there was alternative funding available that could be used for this purpose.
 Other ideas put forward included funding for computers for people to use at the village hall. Councillors also agreed to look at the cost of providing a PA system for the village hall.
- 66/17C Project updates.**
 66.1 Relocation/addition of bus stops
 The Chairman had looked at the bus stop opposite Oakview and it was suggested that the best option best to install a pathway from the bus stop to the crossing area.
- 66.2 Refurbishment of the hard-court area.
 There had been some progress on this with the presentation from Mr Hamilton.
- 67/17C Standing Orders and Financial Regulations.**
 The Chairman, Cllr Foster and the Clerk had reviewed to model standing orders and these were put forward for adoption.
RESOLVED that the Standing Orders as presented at the meeting be adopted by Hunston Parish Council with immediate effect.
 The Financial Regulations were also presented for approval having been reviewed by the Council. A number of small amendments to figures and the removal of brackets were recommended.
RESOLVED that the Financial Regulations as amended at the meeting be adopted with immediate effect.
- 68/17C Children's playground.**
 The Clerk reported on two complaints from members of the public. One related to the splintering of the wooden equipment and the other to an accident on one of the play items.

The most recent RoSPA report had been circulated and it was noted that there were a couple of items of equipment that required attention.

It was suggested that the Parish Council might undertake a complete review of the children's play area as part of the wider project on the hard court area.

After some debate it was agreed that the Parish Council should look at carrying out what repairs are feasible whilst taking a longer term review of play equipment.

The Clerk was asked to arrange for someone to undertake remedial action on the posts for the baby swings and the metal slide.

69/17C Parish Council email and computer tablets.

The Clerk had circulated a report on the possible longer term savings that could be made by issuing Councillors with a tablet for conducting Parish Council business. Alongside this would be the provision of Parish Council email addresses that would be used by Councillors.

RESOLVED that the Parish Council purchases a computer tablet, including a protective cover for each Parish Councillor. In addition, every Councillor would be issued with an @hunstonparishcouncil.org email address for use in relation to all Parish Council business.

70/17C Clerk's Report and Correspondence.

Chichester Local Plan review

Details of the review were available and the consultation ends 3 August 2017.

It was agreed to put this matter on the Agenda for the July meeting to give Councillors a chance to review the information.

Chichester Moves on – Public meeting

Chichester Moves On, a group set up to solve Chichester's transport problems are holding a public meeting on Tuesday 18 July at St Pancras Church, Eastgate Square from 7.30pm

Annual Leave

Staff holiday dates were reported.

71/17C Finance.

71.1 Request for a grant from the Trustee of Hunston Village Hall

A request for grant funding had been received from the Trustee of Hunston Village Hall. **RESOLVED** that a grant of up to £5000 be awarded to the Trustee of Hunston Village Hall to assist with ongoing repairs.

71.2 Schedule of Payments and Receipts

RESOLVED that the schedule of payments and receipts totalling £3762.37 be approved for payment.

71.3 Financial Statement for June 2017

The statement of accounts up to 23 June 2017 was **APPROVED**.

72/17C Items for noting or referral to a future meeting.

Neighbourhood Plan. Apologies given from Cllr Foster and Cllr Marshall for the July meeting.

Signed _____ Date _____
Chairman